CURRICULUM VITAE

SHASHI KUMAR

Permanent Address: - Bhakreri post-Bhoranj Hamipur, Himachal Pradesh 176045

Contact:-7838407017

Email id:- shashikumar559@gmail.com

OBJECTIVE

To be a part of your organization where I can prove my ability. My ultimate aim is to grow with the company by contributing my part in the achievement of the organization's goals with sincere hard work and self-commitment.

WORK EXPERIENCE

- Working with The Tivoli Hotel Chattarpur New Delhi since Oct 15 2024 to May 18 2025.
- The Ashok Hotel, New Delhi as a Front Office Executive Manager in the Front Office Department since November 2011 to June 2024.
- One year experience in La Marvella Hotel, Bangalore.
- One year experience in The Atria Hotel, Bangalore.
- Six months of Industrial Training exposure from The Ashok Hotel, New Delhi.

KEY RESPONSIBILITIES

- Greeted guests upon arrival and handled the check-in/check-out process efficiently.
- Handled guest complaints and their special needs.
- Provided special attention to VIP's and regular clientele.
- Blocking of rooms before arrival of the guest/group movement.
- Assisted delegates of the G-20 India Summit 2023.
- Assisted delegates of the Miss World 2024.
- Complied night reports detailing daily occupancy, room revenue, in-house CIP guests, upcoming VIPs, groups, etc.

EDUCATIONAL QUALIFICATION

- B.sc in Hotel Management & Tourism from Imperial Institute of Hotel Management (2009 batch)

KEY SKILLS

- Hard working
- Problem-solving
- Motivated
- Leadership

CURRICULUM VITAE

TECHNICAL SKILLS

- Knowledge of MS Word and MS Excel
- Knowledge of Protel (PMS)

HOBBIES

- Playing and watching cricket
- Playing Basketball
- Travelling

LANGUAGES KNOWN

- English
- Hindi

PERSONAL INFORMATION

- Father's Name: - Mr. Prem Singh
- Mother's Name: - Ms. Madhu Bala
- Date of birth: - June 6th, 1988
- Nationality: - Indian
- Marital status: - Married

DECLARATION

I declare that the information and facts stated above are true and correct to the best of my knowledge and belief.

Shashi Kumar: -

Signature: -

Date: -