**CURRICULAM VITAE**

**VIKAS KUMAR**

Contact No. -+91 9582706705, 9990742442

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**ADDRESS:-**

Village:-GhuganKakrana P.O.:- Thana Kala

Tehsil:- Bangana

Dist:- Una(H.P.) 174321

**CAREER OBJECTIVE:**

To be associated with the dynamic organisation. This will help me in the over all development of my personality & give me a chance to prove my capabilities & to create niche for myself in the organisation by hard work &perseverance.

**Synopsis**

* A competent professional 5 years 5 Months experiencei**n PRC Tourism Pvt. Ltd. Spanish Market (INBOUND) as Tour Executive in Spanish.**
* Travel & Back End Operations.( 01st Feb-2010 to Sept. 2015)
* I have 02 yesrs experience as Sr.Tour Executive and associate tours in **( SPANISH LANGUAGE)**Diva Destination Management & Services( Inbound Tour Operator As a Tour Executive and associate tours.Travel& Back End Operations.( 02 Sept 2015 to August 2017 )
* I have 01 month experienceinWorld Escape Management & Travel company**( SPANISH LANGUAGE)**( Inbound Tour Operator As a Sr.Tour Executive and associate tours.Travel& Back End Operations.( Sept 2017 )
* I have 05 yesrs experience **Terra Ignota Tours( A division of Blue Highways TOURS .PVT. LTD**.Travel company **( SPANISH LANGUAGE)**( Inbound Tour Operator As a Sr.Tour Executive and associate tours.Travel&Back End Operations.( From 01ST Dec 2017 –April 218 )
* Presentely Working in **PRC Tourism Pvt. Ltd. Spanish Market (INBOUND) as Sr. Tour Executive in Spanish.**
* **I have also experience of 1 years HOSPITALITY as a Front Office Assistant in Shree Vilas Orchid ( Rajasthan) .And 07 monts in Grand Haveli and resort Nawalgarh (Rajasthan**
* Proficient in handling client queries and solutions, providing required information to the client.
* Skilled communicator with ability to motivate people with strong leadership, people management, interpersonal and negotiation skills.

**Academic Credentials**

**2011**  : Spanish Language Diploma From Instituto Cervantes New Delhi(Cannaught Palace)

**2011** : Amadeus Tranning (Ticketing) Domestic /Int. New Delhi(Cannaught Palace)

**2008** : B.C.A From M.C.R.P.V University (BHOPAL). Now Affilated to SikimManipal University

**2005** : 12th from H.P.Board Education of Dharamshala in 2005

**2003** : 10th from H.P.Board Education of Dharamshala in 2003

Additional Certifications

Certificate in AMADEUS Air Tickting From Bird Wing Academy.

**Organizational Experience**

**Since 01st Feb. 2010 at PRC TourismPvt. Ltd. Designationas executive and round like provide transporter, raise bill, put Spanish speaking guide and itinerary and ticketing.**

**Role: (Please confirm all points)**

* All aspects of Tour Operation and File Handling
* Airport Representative .( Spanish language)
* Itinerary making and Tour package.
* Promoting & selling travel services to the public.
* Preparing bills & collecting payments from the customers.
* Handling customers requirements according to the travel policy of the company
* Making Hotel reservations & preparing tickets, itinerary & travel insurance policies.
* Providing excellent serviced on Customer Contact channels on updated travel status and professionally and proactively taking action of service bottlenecks.
* Providing best travel requirements with delighting customers, keeping in mind the travel policies.

**Attainments:**

* Any new clients added???
* Any other relevant achievements??
* Any cost saving initiatives???

**KEY STRENGTH**:

1. Task Oriented, Responsible

2. Enthusiastic & Committed

3. Positive Attitude

4. Hardworking & Learning Attitude

**Personal Vitae**

**Date of Birth**  : 28th March, 1987

**Gender** : Male

**Father’s Name** : Sh. Joginder Singh

**Permanent Address** : Vill-GhuganKakrana, The.-Bangana, Distc.-UNA Pin -174321

**Current Address** : 29 C Block Sangam Park New Delhi-110007

**Language Known** : English ,Hindi,Punjabi&**Spanish.**

**Nationality** : Indian

I hereby declare that the above written particulars are true to the best of my knowledge.

**Date: 09/10/2018 Signature**

**Palace:- ( Vikas Kumar)**